**CV/Description of education and professional background for application to courses within Further training at Mälardalen University**

**Personal details**

|  |  |
| --- | --- |
| First name and surname | Personal number/Date of birth |
|  |  |
| E-mail | Phone |
|  |  |

**Upper secondary (High school) or equivalent**

|  |  |
| --- | --- |
| Name of education | Number of years |
|  |  |

**Education**

I.e. academic education, higher vocational education, company education etc. both longer and shorter educations that are relevant for the course/courses you apply to.

|  |  |  |
| --- | --- | --- |
| Name of education | Year | Length of education (number of years/month/ weeks etc.) |
|  |  |  |
|  |  |  |
|  |  |  |

**Professional experience/Employment**

Describe your main work tasks and responsibilities that are relevant for the course you apply to

|  |  |
| --- | --- |
| Employer/Company name | Number of years |
|  |  |
| Position, main work tasks and responsibilities | |
|  | |
| Employer/Company name | Number of years |
|  |  |
| Position, main work tasks and responsibilities | |
|  | |
| Employer/Company name | Number of years |
|  |  |
| Position, main work tasks and responsibilities | |
|  | |

**Knowledge in English**

If you don’t fulfill the requirements of English\*, either by your education from upper secondary school or from tests in English, please describe your knowledge and how you have gained this knowledge.

|  |
| --- |
| Description |
|  |

**Other relevant experience**

If you have other experience that you think is relevant for the course you apply for, please describe this experience and how and when you have achieved it.

|  |
| --- |
| Description |
|  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Date & City*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Signature*

\*You must have completed English studies at the upper secondary (high school) level in Sweden, called English 6 (three years of studies). English 6 is equivalent to a TOEFL test result, minimum score 575 with a TWE score of at least 4,5 (PBT) or 90 with a TWE score of at least 20 (iBT)/IELTS test result with an overall band score of minimum 6,5 and no band score below 5,5.