

Space for stamp/reference number

Application for deferment of studies

First name	Surname
E-mail	Phone number
Address	Postal code
City and country	Application number

Students who cannot start their studies on prescribed time may be granted a deferment of studies if there are special reasons. Valid reasons can be social, medical, care of children, military service, students' union commissions or denied leave of absence for studies according to Swedish law. A certificate that testifies the reason for deferment must be sent with the application (medical, employer's certificate etc.) The period of deferment may last for a maximum of 18 months provided there are no extraordinary reasons for a longer period.

I have been admitted to (study program/course)	
In (city)	Starting semester
Reason for deferment	
If you need more space, please write at the back of the form	
Date	Signature

Decision *(this section to be filled in by the Division of Admissions and Degrees)*

	Deferment granted. You have been granted deferment of studies for the above program to start in the _____ semester of 20____	
The deferment is valid only on condition that the study program will be given during the above stated semester and the admissions requirements (eligibility) are unchanged. If you wish to claim your study place you must re-apply for the study program on www.universityadmissions.se within the regular application period stated there and upload a copy of this decision before same deadline. You also need to follow the instructions in your upcoming admission notification. Please note that you will lose your place on the study program if you are admitted to another study program with a higher priority in your application. Students granted deferment of studies cannot claim their place during the deferment period.		
	Deferment denied. An instruction for appeal of the decision is enclosed with the decision.	
Date	Admissions Officer Signature	Namne in print

INSTRUCTION: Send the completed application to Mälardalen University, Division of Admissions and Degrees, P.O. Box 325, SE-631 05 Eskilstuna, Sweden or e-mail it to antagningen@mdu.se .
Phone number to the Admissions office: +46 (0)16 15 32 50 (Monday, Wednesday 10-12 CET).

Appeal reference

The decision can be appealed to the Appeals Board for the university.

How to appeal:

The appeal must be in writing.

The appeal must be addressed to the Higher Education Appeals Board, but must be submitted to Mälardalen University, Box 325, 631 05 Eskilstuna or registrator@mdu.se

In the appeal, the person appealing must state which decision is being appealed and in what way he or she wants the decision to be changed. It is also important to justify why this change should be made.

The appeal must have been received by Mälardalen University within three (3) weeks from the day on which the person making the appeal learned of the decision through Mälardalen University.